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FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## Getting to YMCA of the Rockies Snow Mountain Ranch

### How to get here and where to go upon arrival

**Flying-In:** For those journeying to the YMCA Snow Mountain Ranch via plane we will reserve a Home James shuttle (\$83) deducted from your first paycheck once you have provided us with your flight information. A Home James shuttle will take you directly from the airport to our location. **Please note we are 2 hours from the airport so we must receive notice of flight information immediately after your reservations have been made in order to arrange transportation.** Email [mrohrer@ymcarockies.org](mailto:mrohrer@ymcarockies.org) with your flight itinerary as they become available. Please note that late night/early morning flights may have a delay for shuttle service as they operate during limited hours.

**Upon Arrival:** Congratulations! You have made it to the YMCA of the Rockies. We are so happy to have you as a part of our team.

If your arrival date falls Monday through Friday between the hours of 8:30 am to 5 pm, please check in at the Human Resources office located in the bottom of the Administration Building. On the next page you will find a link to a map outlining the directions to the HR Office. Or feel free to ask our Front Desk Staff, also located in the Administration Building, to help point you in the right direction.

If your arrival time does not align with the HR Office hours, please contact the HR Office at (970) 887-2152, so they can arrange an after-hours check-in. If you do not contact them prior to arrival, there may not be a room readily available for you. Please stop by the HR Office the following day to complete the new hire paperwork process and your official check-in.

The HR office can be found on the lower level of the Administration Building.

